

Committee: Board of Governors of the City of London School for Girls	Date: 8 th October 2013	Item no:
Report of: The Headmistress	Public	
	For Decision	
<u>Summary</u>		
It is recommended that the Board approves the Management of Health and Safety in Schools Policy attached at Annex B.		
It is recommended that the Board approves the Educational Visits Policy attached at Annex C.		

1. **Forthcoming Events**

Year 7 Parents Breakfast	11 th October
Scholars Concerts	16 th October
Year 9 Parents Breakfast	18 th October
Half Term	21 st -29 th October (inclusive)
Year 8 Parents Breakfast	1 st November
Globe Theatre Production/Performance	4 th November
7+ Written Tests (Prep School closed)	8 th November
Year 11 Parents Breakfast	8 th November
Music Peripatetic Parents Evenings	11 th -14 th November
Year 7 Parents Evening	14 th November
Year 8 Joint Social with CLS	19 th November
Young Musician of the Year Competition	21 st November
Year 10 Parents Evening	26 th November
School Photos	28 th November
Prep Parents Evening	28 th November
Joint Musical with CLS	2 nd -5 th December
Prep Parents Evening	3 rd December
Year 12 Parents Evening	4 th December
GCSE Mocks Begin	9 th December
Prep Christmas Concert	10 th December
Year 9 Options Evening	10 th December
Carol Services	12 th December
Autumn Term Ends 12.00pm	13 th December
Spring Term Staff Day	7 th January
Spring Term Begins	8 th January
11+ Entrance Exams	10 th January
Year 9 Parents Evening	15 th January
GCSE Mocks End	17 th January TBC
AS & A2 Mocks	20 th – 24 th January
Junior Drama Productions	21 st – 23 rd January
Prep Soloist Concerts	27 th – 28 th January
Year 11 Parents Evening	28 th January
Year 7 Concert	30 th January

Year 12 Higher Education Evening	4 th February
Sing and Swing Concert	12 th February
Half Term	17 th -21 st February

2. Educational Visits

U2 Dale Fort Trip	7 th -11 th October
Year 10 Granada Trip	16 th -20 th October
6 th Form Venice Trip	29 th – 31 st October
U1 Hooke Court Trip	30 th October-1 st November
Year 12 European Youth Parliament Trip to The Hague	3 rd – 8 th November
Year 7 Theatre Trip	6 th November
Drama Students Theatre Trip to see ‘The Curious Incident of the Dog in the Night Time, Apollo Theatre	11 th November
Year 11 Study Day at Cambridge University	25 th November
Year 9 (half of the year) River Measuring Trip	25 th November
Year 10 Study Day at Cambridge University	27 th November
Year 9 (half of the year) River Measuring Trip	27 th November
Kids Lit Trip	28 th November
Year 9 Immersion Exchange with de la Salle	30 th November – 14 th December
Year 10 Theatre Trip to see Henry V	22 nd January
Prep Trip to the Unicorn Theatre	23 rd January
Year 9 Theatre Trip to see Henry V	29 th January
Year 9 Immersion Exchange with de la Salle	1 st – 15 th February
U2 French Trip	10 th – 13 th February

3. Governors’ Visiting Days

Staff and pupils are always very pleased to welcome Governors to spend a day in school, either attending lessons in a particular subject or else shadowing a particular year group.

If any Governor would like to spend a day in school, he or she is asked to contact the Deputy Head at the school to discuss dates and the desired programme.

4. Lettings

Barbican Association	24 th September	Main Hall
City of London Police	9 th Nov	Dining Room
Crossrail	14 th October	Committee Room
JX Nippon	13 th September	Gymnasium
London Philharmonic Choir	28 August, 4,11,18,25 September, 2,16,30 October, 13, 20, 23 November & 18th December	Main Hall or New Hall
London Symphony Chorus	13, 28 September, 2,8,15,22,29 October & 26 November	Main Hall or New Hall
Philharmonia Orchestra	3 rd September	Main Hall
The Philharmonia Chorus	1 st September and 10 th December	Main Hall

Regular Hirers

Barbican Lawn Tennis	Various Evenings	Tennis Courts
Global Harvesters Fellowship	Every Sunday	Main Hall
Go Mammoth	Every Monday and Thursday Evenings	Gymnasium

Nanuk Swimming	Every Thursday and Saturday	Swimming Pool
Otter Swimming Club	Every Wednesday	Swimming Pool
Royal Choral Society	Every Monday	Main Hall
Tri for Fitness	Every Monday and Tuesday	Swimming Pool
Water Nippers	Every Sunday	Swimming Pool

5. Health & Safety

A programmed Fire Drill was carried out on the first day of term in order to familiarise new staff and students with our procedure under controlled conditions. Temporary adjustments were rehearsed to make allowance for restrictions imposed by the contractor's enclosure on St Giles Terrace. With the approval of the City Fire Safety Adviser and the cooperation of the Barbican Estate, two additional fire exits have been added to the evacuation plan making use of the Barbican Centre lakeside walkway adjacent to the Main Hall. An unscheduled drill will be held on completion of the Main Hall extension building project later in the term.

There has been one reportable incident during the period 6th June to 23rd September which involved a student who cut her finger using her own pen knife despite being asked not to by teaching staff. She went to A&E to have her finger glued.

The minutes of the Health & Safety Committee meeting on 2nd September are at Annex A. Members may wish to note in particular that the action plan drawn up following the "advice under goodwill" offered by the London Fire Brigade in January is on target with all essential items completed by the start of term. The Committee reviewed our "Management of Health and Safety in Schools Policy" and **recommends** approval of the document with the tracked changes shown on the attached draft at Annex B (pages 1 and 2).

Medical conditions recorded by the School Nurse are:

Severe allergy requiring EPIPEN	20 Girls
Mild Allergy	28 Girls
Asthma	29 Girls
Hayfever	37 Girls
Eczema	22 Girls
No Childhood Vaccinations	3 Girls
Epileptic	1 Girl
Diabetic	3 Girls
Extreme Hypermobility of Joints	4 Girls
Coeliac Disease	2 Girls
Seen by Child and Adolescent Mental Health Services	20 Girls
Impaired Mobility	2 Girls
Frequent unexplained seizures	1 Girl
Rheumatoid Arthritis	1 Girl
Recessive Dystrophic Epidermolysis Bullosa	1 Girl
Pupils who have had formal assessment and / or are receiving on-going treatment for mental health, behavioural and related difficulties	30 Girls

6. Destinations of the 2013 Leavers

There were 91 leavers in 2013, 68 of whom are planning to begin university in the UK in 2013. Ten of these girls have places at Cambridge and seven have places at

Oxford for a wide variety of courses. One girl has a place to study Musical Theatre at Kent Stage Academy of Performing Arts. Two girls are planning to start university in the USA at Rhode Island school of Design and Columbia University in New York and the remaining 22 are all taking gap years. One of these girls has already secured a place at Nottingham to read Product Design and Manufacture and two others have secured places to read Politics and English at Bristol. The other 19 girls are planning to apply to university in 2014.

7. 2013 Gap Years

This year there are 22 leavers taking gap years and all have exciting plans which range from working as a Deloitte scholar, undertaking a Year in Industry, completing a Jewish Hachshara Gap Year in Israel and, as in previous years, working and then undertaking international travel with language courses. Five girls this year are taking Art Foundation courses at Central St Martins.

8. Educational Visits Policy

Attached at Annex C (together with the policy document's Annexes A to K).

9. Building Projects Summary

September Project Board Update Reports are attached at Annexes D and E respectively for Main Hall and Gymnasium extension projects.

10. Meeting With Barbican Residents

Notes of the meeting on 18th September are at Annex F.

List of Annexes:

- A. Health and Safety Minutes
- B. Management of Health and Safety in Schools Policy
- C. Educational Visits Policy together with policy document Annexes A to K
- D. September Project Board Update Report – Main Hall
- E. September Project Board Update Report – Gymnasium
- F. Notes of Barbican Residents Meeting

Background Papers:
None

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